

2011
Graduation Project – Presentation Scheduling Form

Student Name _____ HR Teacher: _____ Grade _____

Project Topic: _____

Graduation Project Presentations will take place November 1-3 starting @ 2:40 PM with presentations @ 2:40 PM and 2:55 PM. You will be informed through your Homeroom teacher as to your presentation location, date and time.

You must have the following papers submitted to be eligible to present: Proposal, Sponsor, Log of Hours (if necessary), two (2) copies of written paper.

You are expected to be on time and dressed appropriately!

Do you need to present on a particular date? Circle one. (This is not a guarantee!)

Tues, Nov. 1

Wed, Nov. 2

Thurs, Nov. 3

Any Date

Special Requirements, Equipment or Location Needed: Please specify

____ DVD

____ Outdoors/Parking Lot

____ Kitchen

NOTE: Most presentations will take place in a regular classroom.

____ Computer

____ Gymnasium

If you are using technology, it is a wise idea to have a secondary plan in case technological problems arise.

Please specify below any information that will help us in making sure that your presentation is a success.

Any other information/comments that the evaluation panel should know before setting up the presentation schedule:

Presenter's Signature _____ Date: _____

Parent's Signature _____ Date: _____

Complete this form and return it to your HR teacher by Tuesday, October 18th, 2011!

If your form is not submitted by the deadline, we cannot guarantee that the special requests (time slot, location, equipment, etc.) will be granted.