

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Monday, July 13, 2009, in the District Board Room. The meeting was called to order at 7:47 p.m. by President Chauncey W. Boyd, Jr.

ATTENDING WERE:

Chauncey W. Boyd, Jr., President
Alison L. Needles, Vice President
Richard J. Nelson, Treasurer
Michael Alexander, Member
Jason T. Brady, Member
Sharon L. Grasty, Member
Kurt J. Haegele, Member
Catherine L. McKeever, Member
Howard S. Robinson, Member

ROLL CALL

ALSO ATTENDING WAS:

Dr. Raymond A. Fischer, Superintendent

Mr. Boyd allowed time for public comment concerning items on the agenda. There were no comments.

PUBLIC COMMENTS

On motion by Mr. Nelson, seconded by Ms. Needles, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the July 13, 2009 agenda as presented.

**APPROVAL OF
AGENDA**

Aye: 9 Nay: 0

On motion by Ms. Needles, seconded by Mr. Nelson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the regular meeting of June 15, 2009 as presented.

**APPROVAL OF
MINUTES**

Aye: 9 Nay: 0

Dr. Fischer shared the district's Strategic Planning goals with with the board.

**SUPERINTENDENT'S
REPORT**

On motion by Ms. Needles, seconded by Mrs. McKeever, BE IT RESOLVED, That the following financial reports were approved:

**FINANCIAL
REPORTS**

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
 - d. Other Programs
2. Food Service Treasurer's Report
3. Capital Reserve Fund Treasurer's Report
4. Financial Summary - Hopewell Elementary School Construction

5. Investment Schedule

Aye: 9 Nay: 0

On motion by Ms. Needles, seconded by Mrs. McKeever, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS
ACCOUNTS**

Penn's Grove School
High School
Athletic Officials Account

Aye: 9 Nay: 0

On motion by Ms. Needles, seconded by Mrs. Grasty, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

PAYMENT OF BILLS

July 2009

General Fund	\$1,665,538.30
Cafeteria Fund	\$47,710.68
Capital Reserve Fund	\$87,245.40
Capital Projects Fund	
Hopewell Elementary School Construction	\$23,879.54
Payroll Distribution	\$3,398,253.82

Aye: 9 Nay: 0

REPORTS

Mrs. Grasty reported on the state budget proposal, current bills on the Senate's calendar and the Keystone Exams. A copy of her report is attached.

**CHESTER COUNTY SCHOOL
BOARDS LEGISLATIVE
COUNCIL**

On motion by Ms. Needles, seconded by Mr. Nelson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby accepts the report from Mrs. Grasty, Chester County School Boards Legislative Council Representatives Committee Representative.

Aye: 9 Nay: 0

Mr. Alexander reported the committee will meet on August 10, 2009 at 6:30 p.m. in the Administration Building.

**FACILITIES
COMMITTEE**

NEW BUSINESS

On motion by Ms. Needles, seconded by Mr. Nelson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel matters.

PERSONNEL

Resignations

Name: Thomas Bosak
Position: Special Education Teacher, Oxford Area High School
Effective: June 28, 2009

Name: Meghan McGettigan
Position: English Teacher, Oxford Area High School
Effective: June 19, 2009

Name: Patricia Ekdahl
Position: Nurse Assistant, District

Effective: June 17, 2009

Appointments

Name: Vanessa Adcock
Position: English Teacher, Oxford Area High School
Appointment: Temporary Professional Employee
Salary: Step 1, B, \$40,600
Replacing: Meghan McGettigan, Resigned
Effective: August 25, 2009

Name: Gina Basciani
Position: School Psychologist, District
Appointment: Long Term Substitute
Salary: Step 1, M, \$44,274
Replacing: Kathryn Norbeck, Leave of Absence
Effective: September 14, 2009 until the end of the first semester of the 2009-2010 school year

Name: Erin McDonnell
Position: English Teacher, Oxford Area High School
Appointment: Temporary Professional Employee
Salary: Step 1, B, \$40,600
Replacing: Gavin Coates, Resigned
Effective: August 25, 2009

Name: Michael Shaffer
Position: Summer Help, District
Salary: \$6.25 per hour
Effective: July 13, 2009

Name: Mandy Wyatt
Position: Food Service, Hopewell School
Salary: \$8.90 per hour
Replacing: New Position
Effective: August 17, 2009

Transfer

Name: Joyce Cannizzaro
Position: From: Food Service 3 hr., Oxford Area High School
To: Food Service 4 hr., Oxford Area High School
Replacing: Margaret Rullo, Transferred

Increase in Time

Name: Susan Bernreuther
Position: From: .5 Human Resources Secretary, District
To: .5 Human Resources Secretary/.5 Special Education Secretary, District
Effective: July 14, 2009

Salary Changes - Professional

Letitia Foster, from Step 7, M, \$49,619 to Step 7, M+15, \$50,457, effective August 25, 2009
Stacy Wagner, from Step 1, B, \$40,600, to Step 1, B+24, \$42,299, effective August 25, 2009

Aye: 9 Nay: 0

On motion by Ms. Needles, seconded by Mr. Nelson, BE IT RESOLVED,
That Oxford Area Board of School Directors hereby approves the
re-adoption of the following policy:

**POLICY
RE-ADOPTION**

Article 1 - Community Relations - Series 1000

Policy 1330 - Use of School Facilities

Aye: 9 Nay: 0

Copies of the policies listed are available in the Administration Building, 125 Bell Tower Lane, Oxford, PA, for examination and comment. The policies can be viewed on the website at www.oxford.k12.pa.us. The public is encouraged to stop in and read these policies or visit our website.

On motion by Ms. Needles, seconded by Mr. Nelson, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following change order for the Hopewell Elementary School Project.

**CHANGE ORDER
HOPEWELL
ELEMENTARY
SCHOOL**

Perrotto Builders, Ltd.

Playground inlet revisions Increase in Contract \$9,486.21

Aye: 8 Nay: 1 (Needles)

On motion by Mr. Nelson, seconded by Ms. Needles, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves prices for the cafeteria operations for the 2009-2010 school year as presented.

**CAFETERIA PRICING
2009-2010**

Aye: 9 Nay: 0

On motion by Ms. Needles, seconded by Mr. Nelson, E IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Agreement between the Oxford Area School District and Substitute Teacher Service for the 2009-2010 school year, as attached.

**SUBSTITUTE
TEACHER CALLING
AGREEMENT**

Aye: 9 Nay: 0

On motion by Ms. Needles, seconded by Mrs. McKeever, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby designates Sharon Grasty and Richard Nelson as the Board's official voting delegates for the Legislative Policy Council meeting of the Pennsylvania School Boards Association, Inc., October 15, 2009 in Hershey, PA.

VOTING DELEGATES

Aye: 9 Nay: 0

Mr. Boyd shared correspondence received with the board.

CORRESPONDENCE

From: Gerald E. Callahan, PSEA-NEA Southeastern Region Field Director
Topic: Negotiations - Oxford Area ESP

Mr. Boyd presented the following calendar of upcoming meetings and events.

CALENDAR

- August 10, 2009, Facilities Committee, 6:30 p.m., Administration Building
- August 17, 2009, Board of Directors tour of Hopewell Elementary School
- August 17, 2009, Combined Work Session and Regular Meeting, 7:00 p.m., Administration Building
- August 31, 2009 - First Student Day
- September 14, 2009, Work Session, 7:00 p.m., Administration Building
- September 21, 2009, Regular Meeting, 7:00 p.m., Administration Building

Mr. Boyd announced the board met in executive session on June 15, 2009 to discuss personnel.

**EXECUTIVE
SESSIONS**

Mr. Boyd recognized visitors in attendance and thanked them for their interest.

**RECOGNITION
OF VISITORS**

On motion by Ms. Needles, seconded by Mr. Nelson, BE IT RESOLVED, That the regular meeting of the Oxford Area Board of School Directors adjourned at 8:22 p.m. by a unanimous vote.

ADJOURNMENT

Respectfully submitted,

Donna L. Arrowood for
Charles L. Lewis, Jr.
Board Secretary